

MINUTES
INDUSTRY ADVISORY COMMITTEE
TEXAS BOARD OF PROFESSIONAL ENGINEERS
UT Thompson Conference Center
2405 Robert Dedman Drive
Room 3.120
Austin, Texas 78758
March 23, 2012 - 10 a.m. – 12 p.m.

CALL TO ORDER. The meeting of the Industry Advisory Committee (IAC) of the Texas Board OF Professional Engineers (Board) was called to Order by Chair Dennis Frailey, Ph.D, on March 23, 2012, at approximately 10:06 a.m., at the Thompson Conference Center, Room – 3.120, Austin, TX

1. Roll call and welcome visitors.

Committee Members Present: Jatin A. Desai, P.E.; Nan Escalante, P.E.; Dennis Frailey, Ph.D.; Jose I. Guerra, P.E.; Roxanne Pillar, P.E.; Perfecto Solis, P.E.; Amy S. Smith, P.E.; Walter Shumac, P.E.; Coy Veach, P.E.; Dan Wittliff, P.E.

2. Public comment. None.

ISSUES FOR DISCUSSION

3. Discuss and approve the minutes from the January 29, 2010, Industry Advisory Committee Meeting.

It was MOVED/SECONDED (Veach/Guerra) to approve the January 29, 2012, Industry Advisory Committee meeting minutes. A vote was taken, and the MOTION PASSED.

4. Discussion of March 2, 2011, meeting.

It was MOVED/SECONDED (Veach/Guerra) to approve the March 2, 2011, Industry Advisory discussion as submitted. A vote was taken, and the MOTION PASSED.

5. Discussion on Committee members/officers. Dr. Frailey reported that a guideline for the Committee regarding officers and a quorum was written in order to make sure that even if a few committee members were present, business may be conducted as usual. Basic idea is that out of the 20 members; 5 will be Executive Committee members, and as long as at least 3 of the 5 Executive Committee members are in attendance, a quorum is present. A provision in the guidelines is that members At-Large will be asked to serve on the Executive Committee. The Executive Committee consists of Chair, Vice Chair, Secretary, Past Chair, and an Associate Chair. The Past Chair is a member of the Executive Committee to provide history, and the Associate Chair is to be a tie breaker, as needed when voting. Members At-Large are voting members but if not present, business may still be conducted by Executive Committee. Term of office is 3 years, which will be in staggered years. Members elected to the Executive Committee serve for 2 years they have the option to continue to serve on the Executive Committee or be a member At-Large.

It was MOVED/SECONDED (Smith/Solis) to approve the Committee Guidelines as submitted. A vote was taken, and the MOTION PASSED.

It was MOVED/SECONDED (Frailey/Pillar) to nominate Coy Veach, P.E., as Committee Chair. A vote was taken, and the MOTION PASSED.

It was MOVED/SECONDED (Pillar/Veach) to nominate Perfecto Solis, P.E. as Vice Chair. A vote was taken, and the MOTION PASSED.

It was MOVED/SECONDED (/Guerra) to nominate Amy Smith, P.E., as Secretary. A vote was taken, and the MOTION PASSED.

It was MOVED/SECONDED (Guerra/Desau) to nominate Nan Escalante, P.E., as Associate Chair. A vote was taken, and the MOTION PASSED.

The Industry Advisory Executive Committee is at follow:

Coy Veach, P.E., Chair; Perfecto Solis, P.E., Vice Chair; Amy Smith, P.E., Secretary; Nan Escalante, P.E., Associate Chair; Dennis Frailey, Ph.D., Past Chair.

Elections will be voted on at the last meeting of every odd year, if for some reason there is no meeting scheduled at the end of the odd year, then elections will be done immediately at the first meeting of the Committee.

The Committee discussed the areas that do not have a representative on the Committee. Dr. Frailey nominated Roxanne Pillar, P.E., to review committee membership. Ms. Smith recommended the possibility of conference call availability. Dr. Frailey commented that membership should be between 15-20 members.

6. **Update on Issues from the Board.** Mr. Kinney reported on the following:

- **Legislative Issues.** The Board will be going through Sunset and SDSI review. He added that TBAE would also be going through the same process. Mr. Kinney commented that he will be sending an email regarding Sunset information such as members, date of audit, review process and procedure. He also commented that comments may be submitted to Sunset from Committee members. Mr. Nadkarni gave a brief summary on the renewal fees, and how much the Board received from these fees. He added that the Board has not increased fees, and doing well. Mr. Kinney gave a brief summary on SDSI status. He also commented that the Board does have a fund balance policy in place.
- **Rule Changes.** New changes regarding the Engineer/Architect overlap. He added that the JAC has been abolished. Mr. Veach asked Mr. Kinney to review the definition of supervision in Construction Management.
- **New Enforcement Processes.** The Board is working on new Compliance & Enforcement processes. The Board has hired a staff attorney. He added that suspension table has been updated. The Board is also working on an on-line complaint process, and making more user friendly.
- **Software Engineering.** NCEES Software Engineer Task Force, and how it is making process. The first exam will be administered April 2013. Now will work on guidance for Software Engineers to seal. It will have its own credentials, and NCEES will have it too.
- **Computer Based Testing.** The CBT committee with NCEES made great process. He commented that the FE exam will be made available in January 2014.

- **HB3 Windstorm Inspector.** Mr. Kinney reported that HB3 which addressed Windstorm Inspectors has two components which TBPE is working with TDI on. TBPE's responsibility is to verify qualifications; TDI is still working through their process.
 - **Engineers/Architect Update.** There is a new Task Force that will work through the issues. All communication is between both Executive Directors (EDs). Both EDs are worked on the grandfather clause which ended in December. A total of 28 engineers applied which approximately 13 or 14 have been approved. TBAE has a good process in place. Mr. Kinney mentioned that all enforcement will be done by TBAE. He added that TBPE and TBAE staff have been providing joint presentations.
 - **4 year rule review.** Mr. Kinney reported that the Board just completed the required 4 year rule review.
 - **Outreach.** Mr. Kinney reported that this year another record number of outreach have been completed, reaching out to a large audience.
 - **On-line Application.** Mr. Kinney reported on the on-line application process.
7. **TBPE Strategic Plan.** Mr. Kinney requested information from committee members on their experience in Strategic Planning as well as their input on recommendations to the Board. Ms. Smith commented that their company hired a facilitator which helped them tremendously. She will provide the name of the facilitator they used via email. Other recommendations from the Committee members were defining the constituents, benchmarking, a shorter cycle, and rep groups.
8. **Current issues from Industry for discussion from Committee members** . Dr. Frailey will discuss the new IAC guidelines, promoting licensing to students, and outreach at the Joint Committee meeting.
9. **Issues for consideration at next scheduled meeting.** The Committee suggested getting information on international firms, and licensing challenges.
10. **Adjourn.** Dr. Frailey adjourned the meeting at 12:07 pm.

Date Committee approved minutes as submitted/edited: January 25, 2013
 Date accepted by Board: February 14, 2013